



## **2017 Sportsmen's Day at the Capitol**

**April 20, 2017**

### **Attire**

This year, **PLEASE WEAR CAMO OR BLAZE ORANGE** to show your support for Colorado's outdoor heritage.

### **Parking**

Parking at the State Capitol during the legislative session can be challenging. There is a public parking lot located half a block south of Colfax Avenue on Grant Street, directly east of the Capitol, which will allow you to park for \$15 per day. If you would like to set up a booth or table on behalf of your organization, you may unload your vehicle by pulling into the loop located just south of the Capitol on 14<sup>th</sup> Avenue where Sherman Street dead-ends into the south steps of the building. Please keep in mind that this area is strictly limited to loading / unloading your vehicle and you will not be able to park here for an extended period of time.

### **Entering the Capitol**

The public is able to access the Capitol on the ground level below the stairs on the south end of the Capitol. The Colorado State Patrol operates a secure entrance that will admit participants to the Capitol basement. Upon entering the basement, proceed to the elevators located between the cafeteria and the House committee hearing rooms.

### **Agenda**

**8:30 AM – 1:30 PM**

**First Floor, West Foyer**

- Participants will have the opportunity to set up tables / displays on behalf of their organization
- Coffee and donuts will be available in the morning

**11:30 AM – 1 PM**

**Hot Dog Picnic and Wild Game Feed**

**East Lawn (Weather Permitting)**

**1:30 PM – 2:30 PM**

**Policy Discussion and Presentations**

**Room 111**

## DISPLAY GUIDELINES

### Events/Exhibits CANNOT:

- Block exits or passageways or in any way interfere with the passing or movement of any person through a public space.
- Interfere with the efficient operation of state government or the conduct of state government business.
- Violate fire code restrictions or any federal or state law or municipal code.
- Involve the use of electrical power from the light sconces.
- Involve pasting, taping, nailing, or affixing by any other means, any material to the walls, windows, marble, brass, columns, doors, trim, granite, or any other surface in the Capitol.
- Include the use audio devices in a manner that disturbs or disrupts the ongoing work of employees in the Capitol.
- Include the distribution, sale, consumption, or service of alcohol.
- Involve the collection or exchange of money or credit in connection with the sale of a product or service.
- Exceed one week in duration.

### Sponsors/Exhibitors MUST:

- Provide all equipment and supplies, including tables and chairs, for their exhibit.
- Provide ongoing maintenance, upkeep, and security of the exhibit while on display.
- Abide by reasonable time, place, and manner restrictions necessary for the protection and convenience of the State and the public.
- Provide assurance that the proposed activity is of such a size, nature, and duration that it can be reasonably accommodated.
- Use duct tape or floor mats to secure power cords.
- Pay for any personnel deemed necessary by the Capitol Complex for security or safety.
- Use freestanding easels or display cases that are in good, safe condition.